

Windermere Oaks Water Supply Corporation

Board of Directors Meeting

March 17, 2012

Minutes

Board Members Present:

Pat Mulligan, President

Bill Earnest, Director

Dorothy Taylor, Director

Consultant: Kerry Spradley

Board Members Absent:

Ewell Jackson, Vice President

Gary Martin, Secretary/Treasurer

President Mulligan called the meeting to order at 9:33am.

President Mulligan stated that previous minutes were not available for approval.

Approval would have to be made at the next meeting.

President Mulligan then asked the Board for their questions/comments on the new By Laws revised by attorney Mark Zeppa By Laws had been revised to update for new state laws. Another update was to change the agent from George Burris to Pat Mulligan.

Kerry Spradley offered to take care of revising agent name at the state office.

Dorothy Taylor made a motion to approve the revised By Laws and Bill Earnest seconded the motion. Revised By Laws were approved by all Board Members present.

President Mulligan stated that the new raw water contract with LCRA had been reviewed by attorney Mark Zeppa. It was signed and submitted back to LCRA. Also submitted to LCRA was the Pro-Rata Curtailment for WOWSC.

Update from Pat Mulligan that some piping changes had been made to the water system to correct water being metered twice.

President Mulligan stated that Insurance policy for \$10,165.00 had been paid.

President Mulligan stated that a letter had been sent to members that included an invitation to the annual meeting and a ballot with a recommendation of Mike Madden and Pat Mulligan to serve a term of 2 years. Based on new rules for water supply corporations, there will be no proxies, members are required to vote their own ballot. Members can either return their voting ballot to 424 Coventry no later than noon on April 27th or vote at the annual meeting. Annual Meeting will be held at 9:30am on April 28th at the Windermere Oaks Pavilion. The amended

Texas Election Code for WSCs states that a quorum for the purposes of member meetings and elections consists of a majority of those who participate either by attending the meeting or voting in advance of the meeting. Kerry Spradley will head the election committee that will count the votes after the end of the annual meeting.

Engineer Dave Allen made a presentation on the design and construction of the new wastewater plant. His construction of a FRP (Fiberglass) plant would be similar to the one at Briarcliff but WOWSC's will have an epoxy resin coating on the inside for further corrosion prevention that will increase the life of the plant. Dave's bid will also include the gantry being constructed of FRP. Dave will provide and a schedule/timeline for design. Bid would include survey crew to come and do elevation drawings. Dave's bid would include him handling the project turnkey from design to the supervision of a contractor, Aaron Johnson. Dave would submit and get state approval of his plans. Dave would cover liability insurance for the project. His bid is based on using the existing blowers but does not include demolition of existing plant. Also included is a 2-year guarantee on the design and construction. New plant would have 50,000 gallon per day capacity with the option of adding an aeration tank and possibly clarifier for expansion if needed in the future. Dave recommends using sodium hypochlorite not gaseous chlorine. Dave submitted an aerial shot with rough placement of the new plant. Board discussed with Dave about the possibility of getting bids from other contractors. There was discussion that Lagoon liner had been fixed before, but still has a problem.

Jeannie Shirley inquired about the previous problems with Tennis Village customers. Board commented that no new updates on this situation.

Board went into **Executive Session** and covered various administrative and personnel items.

Out of executive session:

President Mulligan made motion to give a donation of \$1,000.00 to Central Texas Water Coalition. Seconded by Bill Earnest. Approved by all Board Members present.

Bill Earnest made motion to approve Dave Allen's design bid and further to have Dave get additional bids on construction portion of his bid. Dorothy Taylor seconded. Approved by all Board Members present.

Next meeting will be the annual meeting on Saturday April 21st.
Being no further business, the meeting was adjourned at 11:06 a.m.

Respectfully submitted,
Dorothy Taylor