



Windermere Oaks Water Supply Corporation

424 Coventry Rd
Spicewood, Texas 78669

2022 - 2023 Board of Directors:

Joe Gimenez, President
Mike Nelson, Vice President
Rich Schaefer, Secretary/Treasurer
Dorothy Taylor, Director
Marcus Vidrine, Director

Windermere Oaks Water Supply Corporation (WOWSC) meeting held: Saturday, March 19, 2022 at the Spicewood Community Center

2021 - 2022 Board Members Present: Joe Gimenez, Mike Nelson, Rich Schaefer, Dorothy Taylor, Marcus Vidrine

Minutes

The meeting was called to order at 12:16PM by Joe Gimenez. A quorum was established with five Board Members present.

- 1) Comments from citizens and members who wish to speak on agenda or non-agenda items (3-minute limit per person)
 - i) None
- 2) Approval of Board Meeting Minutes
 - a) February 7, 2022
 - b) Motion made and carried by Dorothy, Joe, Mike, and Rich to accept the February 7th meeting minutes. Marcus abstained as he did not attend the February meeting.
- 3) OFFICER ELECTION –The Board will elect its president, vice-president, and secretary-treasurer for 2021.
 - i) President:
 - (1) Mike nominated Joe and it was seconded by Marcus
 - (a) Motion made and carried by all to elect Joe as President.
 - ii) Vice-President:
 - (1) Joe nominated Mike and it was seconded by Rich
 - (2) Motion made and carried by all to elect Mike as Vice-President.
 - iii) Secretary / Treasurer:
 - (1) Joe nominated Rich and it was seconded by Mike
 - (2) Motion made and carried by all to elect Rich as Secretary / Treasurer.
 - iv) Designate those directors who have authority to sign checks on the behalf of the Corporation.
 - (1) President, Vice-President, and Secretary / Treasurer have authority to sign checks.
- 4) CREDENTIALS COMMITTEE – The Board will appoint this committee comprised of 2 Board members and 1 member for the 2023 election
 - a) Credential committee cannot include Joe, Rich, or Mike as their terms expire at the 2023 election.
 - b) Two Board Members:
 - i) Tabled
 - c) One Member:

- i) Tabled
- 5) E-Billing
- a) Dorothy investigated E-Billing.
 - b) Interested members will need to opt into E-Billing.
 - c) Members who receive an E-Billing statement do not have to pay their bill using Paystar
 - d) Additional \$10/mo Paystar fee to WOWSC for E-Billing.
 - e) \$210 one-time RVS fee to WOWSC to enable E-Billing.
 - f) Rich believes RVS may have capability to also do the paper billing.
 - g) Dorothy believes the E-Billing statement has a place to add a small amount of information for communication to members.
 - h) Members who opt into E-Billing will receive an email notification that their WOWSC statement is ready and will then need to login to their Paystar account see the statement.
 - i) George anticipates E-Billing to reduce the billing workload. Lori, who runs WOWSC's billing, is already scanning and emailing some billing statements to members who requested electronic statements.
 - j) Motion made and carried by all to proceed with E-Billing with Paystar
- 6) Financial reports
- a) January – tabled
 - b) Plan to review Jan, Feb, and Mar financial reports at the next meeting
- 7) NEW BUSINESS – Discussion and possible action on agenda for next meeting.
- a) Disposition on provisional votes and update on Director Position 5 vote
 - b) Approval of Board Meeting minutes
 - c) Manager's report
 - d) Online vendor bill pay through First United Bank
 - e) Executive session for legal update
 - f) Jan, February, and March financial reports
 - g) 2022 Annual Members Meeting Notes review
 - h) Corporation document storage from Google or MicroSoft for nonprofits
- 8) NEXT MEETING – Set date, time and place for next meeting.
- a) Tbd in Apr 2022 at 6:00PM at Windermere Oaks Pavilion
- 9) Motion made and carried by all to adjourn at 2:41PM



Submitted by: Mike Nelson

APPROVED BY WOWSC Board on June 22, 2022