



Windermere Oaks Water Supply Corporation

424 Coventry Rd
Spicewood, Texas 78669

2017 Board of Directors:
Bob Mebane, President
Dana Martin, Vice President
Dorothy Taylor, Secretary/Treasurer
Jerry Ingham, Director
Jeff Hagar, Director

Minutes of Open Board of Directors /Annual members meeting held: Saturday April 22, 2017

Board Members Present: Bob Mebane, Dana Martin, Dorothy Taylor

Board Members Absent: Jeff Hagar, Jerry Ingham

President Mebane called the meeting to order at 10:00 AM. Quorum established.

Reminder to attendees to sign up if they wish to speak and last call for members to turn in their election ballots. President Mebane requested approval of minutes of 2016 annual meeting.

Dorothy Taylor made a motion to approve the 2016 annual meeting minutes, Motion seconded by Dana Martin, Unanimous approval by all board members present.

President Bob Mebane presented the President's report for 2016. Bob noted the list of current board members and others that work with WOWSC are George Burris, Operations Manager; Lori Cantrell is the new billing person who has replaced Dave Embrey, who retired. Corix continues to provide maintenance service, plant operators and emergency responders for WOWSC and Karri Gibson is our bookkeeper. Karri could not be here today.

Bob stated that from a status outlook, plant and operations are stable. Personally involved in sampling of water and samples were acceptable and lab stated that the water quality was very good. Plants working fine, ongoing maintenance issues are taken care of. Financially stable. Bob stated that George is working with TRWA on an analysis of water and wastewater rates. Rate study is not complete.

He also noted that WOWSC has a new website, thanks to Dana, Dorothy and Dave Embrey. Bob shared that after getting involved with the WOWSC, he learned a lot about the water operations and he doesn't believe people realize what's involved or understand the water operations and the work of past WOWSC Boards to put in place what we have today. Bob extended thanks to past Board members for their work.

Karri was to present the financials and 2017 budget, but was unable to be at today's meeting.

The 2017 Budget was approved by the Board during the January 14, 2017 Board meeting.

Manager, George Burris outlined that we continue to make changes in operations. WOWSC now has an operating staff that takes care of the treatment plants as well as emergency responses, multiple water analysis on a daily basis and monthly basis. They also cover service and maintenance. 2016 performance showed we made changes and still were within budget. The 2017 Budget shows projected P&L profit for 2017, which includes these improvements. Dana noted that the 2017 Budget was adjusted to include additional new taps because of the planned new construction in Windermere Oaks.

Bob turned over to George to present strategic plan.

Manager George Burris presented manager's report: George stated that all are welcome to come to the plant but it is important that you know that the plants operate within state compliance.

Over past 10 years WOWSC has probably spent close to 2 million dollars improving the facility.



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Systems that have 10,000 customers can afford a state of the art system that everyone would like to have. To do that with 250 customers is a testament to the WOWSC Board leadership, the support from community and a staff of qualified people.

George shared the schematic of WOWSC operations and described the 4 major steps in the process of water treatment from the intake barge on Lake Travis, the water treatment plant and then to the distribution water mains to customers. He also reviewed the process for the wastewater treatment from member owned grinder pumps that are an integral part of the process to liquefy everything that then goes to the wastewater treatment plant. After wastewater is treated it is distributed to the irrigation field.

George showed a picture of the intake barge and showed when water was at low lake levels and showed a picture of treatment plant, showing control panel with computer that controls the treatment process in the tanks, electricity panels, monitoring devices that sample water every minute and a half. Also showed a picture of final stage of treatment process. Paid more to have stainless steel vessels, which were recommended by Bill Dolfing, and it was the best way to go. George showed a picture of the office, the computers that control the process and the in house lab.

George explained variation of chemicals used in the water and wastewater treatment process, which are approved by TCEQ, EPA and the National Sanitation Foundation. And answered a question about other processes but a lot of those would be very expensive and not provide better water quality than what we have. Past President Pat Mulligan spoke that previous Boards had reviewed lots of options and settled on what we have.

George talked about analysis – of how clear the water is would be measured through an online turbidity sample to measure sediment. WOWSC is better than state requirement levels.

George passed out copies and showed slide of the 5 year strategic plan.

Back to 5 year plan – Most expensive item on the plan now is for installing generators.

George showed the 2008/2009 list which included a couple of items that were million dollar expenditures – and showed all the items that have now been completed.

Showed a picture of the new Wastewater treatment plant which is located behind the cedars on the right side of Exeter when entering Windermere Oaks.

Went thru 4 engineers to find someone to build this plant. 3 said TCEQ would not approve, but we did get TCEQ approval, it's built and works great and provides us the critical need for having backup and redundancy, which we did not have before.

George reviewed the Daily routine of operations from a series of log sheets of the lab tests and meter readings which determines chemical treatment necessary as well as the amount of water we pump out of Lake Travis and pay LCRA for. These are entered into computer and monthly reports are generated that go to TCEQ. We have the best operating company in the area and we have qualified operators that have an "A" license. WOWSC benefits from higher qualified



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operators for daily work needed and Corix provides 24 hour coverage for emergencies. George reviewed that chemical analysis goes to a certified lab. We have conducted a representative sampling of some homes. George described the copper and lead levels and that WOWSC had copper that was at the limit of levels and no lead when water leaves the treatment plant. There can be instances where homes have pipes that can leech lead into their water and WOWSC adds a compound which keeps water from leeching lead into the water. There was a question of the water quality in Lake Travis and George indicated that we do see a fluctuation depending on water depth under our intake barge and we adjust treatment based on water entering our system.

Bob Mebane asked for any speakers that had signed up.

Mark McDonald questioned how could someone make sure their mail in ballot was received. Board indicated that the election auditor could look up and determine if ballot was counted.

Patti Flunker asked about clarification on WOWSC policy for one grinder pump per customer and George indicated there were some inherited from the past when the subdivision was built, but current policy is that customers cannot share one grinder pump.

Danny Flunker thanked the Board and George for the good work they do, they do a lot of good work. but also want to address point of contention and how the board handled the petition to remove Dana Martin from the Board. Danny felt that Dana was allowed to badger some of the petitioners and they had to get more petitioners. Dorothy explained that the first submission by the petitioners did not contain enough members that had signed it and we notified you of that. Once you got more signatures Karri and I sat down and reviewed and verified that there was the proper 10% of the members and then Mark was notified. At that point we were trying to determine a date for the meeting, so there was never a hesitation as you stated. The Board's job was to conduct this process the proper way. We were not against the petitioners, nor against Dana, we stayed neutral. The petitioners are the members and had a right to file a petition and the Board had the obligation to make sure that we followed the correct procedures so we went to the attorney and followed his advice. I'm sure if you were on the Board you would have done the same to follow the corporation attorney's advice. Danny said two Board members were in favor of this and never spoke up.

Bob indicated that he and Dorothy spent numerous hours on this and with the attorney to make sure everything done was fair to both sides. Dorothy indicated that if you want to change the procedures, then change the By Laws of the corporation, because the Board was instructed by the attorney to follow the By Laws.

Pat Mulligan stated he had a issue with rumors. He indicated that someone sent letters as if they came from WOWSC Board and that was fraudulent. The election was not rigged. Do we ignore the advise of the attorney? Bob Mebane also expressed that election was not rigged.

Dana Martin spoke about how she did not badger but she did call friends to see if they wanted to hear her side of the story regarding what petitioners had stated. She questioned who had authored the petition since it consisted of a lot of legal items.



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President Mebane asked of any Old or New Business to discuss. There was no Old or New Business to discuss.

Election Results were announced by the Election Auditor, Micki Bertino.
Bill Billingsley 96, Dorothy Taylor 93, Bill Stein 57, Dana Martin 52.
The results are: 3 new officers elected are Bill Billingsley, Dorothy Taylor, and Bill Stein.

President Mebane announced that immediately following this annual meeting a meeting would be held to elect new Board of Director officers.

Motion to Adjourn was made by Dorothy Taylor, motion was seconded by Dana Martin, unanimously approved by all Board Members Present. Meeting adjourned at 11:20 AM

Submitted by: Dorothy Taylor

APPROVED BY WOWSC Board on April 21, 2018